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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 13227952
Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY
Title Procurement of Common-Use Supplies for the 3rd and 4th Quarter- University Wide
Area of Delivery Negros Occidental

Solicitation Number:	RFQ 26-426	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 34)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	05/09/2026
Approved Budget for the Contract:	PHP 557,658.86	Last Updated / Time	04/09/2026 14:27 PM
Delivery Period:	30 Day/s	Closing Date / Time	11/09/2026 17:00 PM
Client Agency:			
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph		

Description

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
Cell Phone #: 09205833046
bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION
PAGE 1 OF 3
Date: September 1, 2026
Quotation No. 26-426

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. MA RIZA T. MANALO
BAC Chairman

NOTE:

- ALL ENTRIES MAY BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN
 - DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
 - WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
 - PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 - G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 - BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED
- ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO. (Pls. indicate brand offered)

ONE (1) LOT

- 1 ALCOHOL, ethyl, 68-70%, 1 gallon 80 gal
- 2 AIR FRESHENER - Aerosole Type, 280ml / 150g min 84 can
- 3 BALLPEN - Black (50pcs/box) 12 boxes
- 4 BALLPEN - blue (50pcs/box) 7 boxes
- 5 CERTIFICATE HOLDER / JACKET - for A4 size documents 150 pc
- 6 CERTIFICATE HOLDER / JACKET - for Legal size documents 100 pc
- 7 CLIP - Blackfold/Binder, 19mm 180 box
- 8 CLIP - Blackfold/Binder, 25mm 60 box
- 9 CORK BOARD - 24" x 36" 1 board
- 10 CORRECTION TAPE, roller tape, film based, usable length: 6m min 303 pc
- 11 CUTTER KNIFE for general purpose, big 40 pc
- 12 DATA FILE BOX, made of chipboard, with closed ends 80 box
- 13 DATA FOLDER, made of chipboard, taglla lock 30 pieces
- 14 DISINFECTANT SPRAY 84 can
- 15 ENVELOPE - Documentary, for legal size document 6 box
- 16 ERASER - plastic/rubber, size 55x23x12mm approx. 40 pc
- 17 FACE MASK, disposable, 3-ply with ear loop, thick, 50pcs per box 32 box
- 18 FASTENER, plastic, 8.5", 70mm, vinyl coated 50's per box 15 box
- 19 FILE TAB DIVIDER - A4 40 set
- 20 FLASH DRIVE, 128g capacity 17 pc
- 21 FOLDER - plastic, blue, legal, 50 pcs per bundle, thick 2 bundle
- 22 FOLDER - plastic, yellow, legal, 50 pcs per bundle, thick 2 bundle
- 23 GLUE STICK - small, 7mm, 10 pcs per pack 10 pack
- 24 ILLUSTRATION BOARD, 1/2 8 pc
- 25 ILLUSTRATION BOARD, 1/4 6 pc
- 26 INK - Epson 001, Black (Epson L4260) 65 bottle
- 27 INK - Epson 001, Cyan (Epson L4260) 67 bottle
- 28 INK - Epson 001, Magenta (Epson L4260) 67 bottle
- 29 INK - Epson 001, Yellow (Epson L4260) 67 bottle
- 30 INK - Epson 003, Black (L3210) 70 bottle
- 31 INK - Epson 003, Cyan (L3210) 60 bottle
- 32 INK - Epson 003, Magenta (L3210) 60 bottle
- 33 INK - Epson 003, Yellow (L3210) 60 bottle
- 34 INK - Epson 008, Black 4 bottle
- 35 INK - Epson 008, Cyan 4 bottle
- 36 INK - Epson 008, Magenta 4 bottle
- 37 INK - Epson 008, Yellow 4 bottle
- 38 INK - Epson T664, Black 70 bottle
- 39 INK - Epson T664, Cyan 60 bottle
- 40 INK - Epson T664, Yellow 60 bottle
- 41 INK - Epson T664, Magenta 60 bottle
- 42 INK - for self-inking Stamps/Dater, water-based 30 bottle
- 43 NOTEBOOK - composition 17 bottle
- 44 PAGE MARKER - sign here 100 pack
- 45 PAPER - bond, colored, blue, 70-80 GSM, 8 1/2 X 13, 12 reams
500 sheets/ream
- 46 PAPER - bond, colored, green, 70-80 GSM, 8 1/2 X 13, 17 reams
500 sheets/ream
- 47 PAPER - bond, colored, light green 70-80 GSM, 8 1/2 X 13, 3 reams
500 sheets/ream
- 48 PAPER - bond, colored, pink, 70-80 GSM, 8 1/2 X 13, 2 reams
500 sheets/ream
- 49 PAPER - bond, colored, yellow, 70-80 GSM, 8 1/2 X 13, 12 reams
500 sheets/ream
- 50 PAPER - colored, legal, assorted, 250pcs/ream 1 ream
- 51 PAPER - Multicopy, letter 7 ream
- 52 PAPER - photo, glossy, A4, 200gsm, 20 sheets per pack 35 pack
- 53 PAPER - special, A4, 180 gsm 10 pack
- 54 PAPER - specialty/ board 200gsm, A4 40 pack
- 55 PAPER - specialty/ board 200gsm, legal 40 pack
- 56 PAPER - sticker - matte - legal 50 pack
- 57 PAPER - sticker, A4, High gloss white 50 pack
- 58 PAPER - vellum board, A4 (20pcs per pack) 55 pack
- 59 PLASTIC COVER 2 roll
- 60 PLASTIC COVER - 50meters, thickness 0.065mm no. 2.6 5 rolls
- 61 PUSH PINS - 100's, assorted 15 pack
- 61 PUSH PINS - 100's, assorted 15 pack
- 62 RECORD BOOK, 300 pages, size: 175mm x 278mm min 50 book
- 63 RIBBON CARTRIDGE - Epson LQ-310 (S015639/S015634) 2 cart
- 64 RIBBON CARTRIDGE - Epson LX-310 C13S015632, black 4 cart
- 65 SCISSORS, 8 inches, stainless steel 24 pair
- 66 SIGN PEN - black, 0.5mm 240 pc
- 67 SIGN PEN - blue, 0.5mm 144 pc
- 68 SIGN PEN - red, 0.5mm 156 pc
- 69 SIGN PEN - gel type, purple, fine tip 24 pc
- 70 TAPE - double sided, 1" 48 rolls
- 71 TAPE - Transparent, 24mm 216 roll
- TOTAL

*****Nothing Follows*****

TOTAL ABC = Php 557,658.86

PROCUREMENT OF COMMON-USE SUPPLIES FOR 3RD AND 4TH QUARTER OF 4 CAMPUSES/ L. GUILARAN

PR# 26-785-0811 08-11-26

INCOME 453-164-26-08 08-13-26

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Common-Use Supplies for the 3rd and 4th Quarter- University Wide	1	Lot	557,658.86

Created by Rowena De la Vida Prado

Date Created 04/09/2026

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



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Talisay City, Negros Occidental
Cell Phone #: 09205833046
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PAGE 1 OF 3

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Quotation No. 26-426

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DR. MA RIZA T. MANALO
BAC Chairman

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5. G-EPIS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	ONE (1) LOT				
1	ALCOHOL , ethyl, 68-70%, 1 gallon	80	gal		
2	AIR FRESHENER - Aerosole Type, 280ml / 150g min	84	can		
3	BALLPEN - Black (50pcs/box)	12	box		
4	BALLPEN - blue (50pcs/box)	7	box		
5	CERTIFICATE HOLDER / JACKET - for A4 size documents	150	pc		
6	CERTIFICATE HOLDER / JACKET - for Legal size documents	100	pc		
7	CLIP - Backfold/Binder, 19mm	180	box		
8	CLIP - Backfold/Binder, 25mm	60	box		
9	CORK BOARD - 24" x 36"	1	board		
10	CORRECTION TAPE , roller tape, film based, usable length: 6m min	303	pc		
11	CUTTER KNIFE for general purpose , big	40	pc		
12	DATA FILE BOX , made of chipboard, with closed ends	80	box		
13	DATA FOLDER , made of chipboard, taglia lock	30	piece		
14	DISINFECTANT SPRAY	84	can		
15	ENVELOPE - Documentary, for legal size document	6	box		
16	ERASER - plastic/rubber, size 55x23x12mm approx	40	pc		
17	FACE MASK , disposable, 3-ply with earloop, thick, 50pcs per box	32	box		
18	FASTENER , plastic, 8.5", 70mm, vinyl coated 50's per box	15	box		
19	FILE TAB DIVIDER - A4	40	set		
20	FLASH DRIVE , 128g capacity	17	pc		
21	FOLDER - plastic, blue, legal, 50 pcs per bundle, thick	2	bundle		
22	FOLDER - plastic, yellow, legal, 50 pcs per bundle, thick	2	bundle		
23	GLUE STICK - small, 7mm, 10 pcs per pack	10	pack		
24	ILLUSTRATION BOARD , 1/2	8	pc		
25	ILLUSTRATION BOARD , 1/4	6	pc		
26	INK - Epson 001, Black (Epson L4260)	65	bottle		

Date

By

Printed Name/Signature

Released (BAC) _____

Returned (Supplier) _____

Tel. No./Cellphone No.

Date



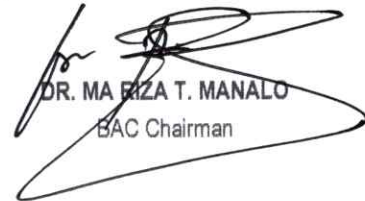
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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
27	INK - Epson 001, Cyan (Epson L4260)	67	bottle		
28	INK - Epson 001, Magenta (Epson L4260)	67	bottle		
29	INK - Epson 001, Yellow (Epson L4260)	67	bottle		
30	INK - Epson 003, Black (L3210)	70	bottle		
31	INK - Epson 003, Cyan (L3210)	60	bottle		
32	INK - Epson 003, Magenta (L3210)	60	bottle		
33	INK - Epson 003, Yellow (L3210)	60	bottle		
34	INK - Epson 008, Black	4	bottle		
35	INK - Epson 008, Cyan	4	bottle		
36	INK - Epson 008, Magenta	4	bottle		
37	INK - Epson 008, Yellow	4	bottle		
38	INK - Epson T664, Black	70	bottle		
39	INK - Epson T664, Cyan	60	bottle		
40	INK - Epson T664, Yellow	60	bottle		
41	INK - Epson T664, Magenta	60	bottle		
42	INK - for self-inking Stamps/Dater, water-based	30	bottle		
43	NOTEBOOK - composition	17	bottle		
44	PAGE MARKER - sign here	100	pack		
45	PAPER - bond, colored, blue, 70-80 GSM, 8 1/2 X 13, 500 sheets/ream	12	ream		
46	PAPER - bond, colored, green, 70-80 GSM, 8 1/2 X 13, 500 sheets/ream	17	ream		
47	PAPER - bond, colored, light green 70-80 GSM, 8 1/2 X 13, 500 sheets/ream	3	ream		
48	PAPER - bond, colored, pink, 70-80 GSM, 8 1/2 X 13, 500 sheets/ream	2	ream		
49	PAPER - bond, colored, yellow, 70-80 GSM, 8 1/2 X 13, 500 sheets/ream	12	ream		

Date

By

Printed Name/Signature

Released (BAC) _____

Returned (Supplier) _____

Tel. No./Cellphone No.

Date



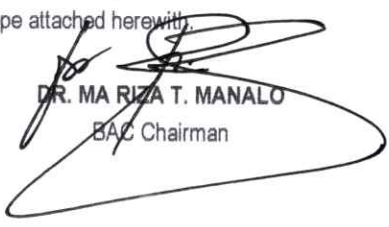
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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
50	PAPER - colored, legal, assorted, 250pcs/ream	1	ream		
51	PAPER - Multicopy, letter	7	ream		
52	PAPER - photo, glossy, A4, 200gsm, 20 sheets per pack	35	pack		
53	PAPER - special, A4, 180 gsm	10	pack		
54	PAPER - specialty/ board 200gsm, A4	40	pack		
55	PAPER - specialty/ board 200gsm, legal	40	pack		
56	PAPER - sticker - matte - legal	50	pack		
57	PAPER - sticker, A4, High gloss white	50	pack		
58	PAPER - vellum board, A4 (20pcs per pack)	55	pack		
59	PLASTIC COVER	2	roll		
60	PLASTIC COVER - 50meters, thickness 0.065mm no. 2.6	5	roll		
61	PUSH PINS - 100's, assorted	15	pack		
61	PUSH PINS - 100's, assorted	15	pack		
62	RECORD BOOK, 300 pages, size: 175mm x 278mm min	50	book		
63	RIBBON CARTRIDGE - Epson LQ-310 (S015639/S015634)	2	cart		
64	RIBBON CARTRIDGE - Epson LX-310 C13S015632, black	4	cart		
65	SCISSORS, 8 inches, stainless steel	24	pair		
66	SIGN PEN - black, 0.5mm	240	pc		
67	SIGN PEN - blue, 0.5mm	144	pc		
68	SIGN PEN - red, 0.5mm	156	pc		
69	SIGN PEN - gel type, purple, fine tip	24	pc		
70	TAPE - double sided, 1"	48	roll		
71	TAPE - Transparent, 24mm	216	roll		
	TOTAL				
	*****Nothing Follows*****				
	TOTAL ABC = Php 557,658.86				
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